



JAMES A. NOYES, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

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IN REPLY PLEASE

REFER TO FILE: **W-0**

July 17, 2003

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 40, REGION 4,  
LANCASTER, AND REGION 27, LITTLEROCK  
AWARD OF CONSULTANT SERVICES AGREEMENT  
DESIGN AND INSPECTION SERVICES FOR DRINKING WATER WELLS  
CONSTRUCTION PROJECT  
SUPERVISORIAL DISTRICT 5  
3 VOTES**

### **IT IS RECOMMENDED THAT YOUR BOARD:**

As the governing body of the Los Angeles County Waterworks District No. 40, Antelope Valley:

Award and authorize the Director of Public Works to enter into an agreement with CH2M HILL to provide design and inspection services for the construction of five drinking water wells in Los Angeles County Waterworks District No. 40, Region 4, Lancaster, and Region 27, Littlerock. This work is scheduled to begin in August 2003, with an estimated completion date of 14 months for a not-to-exceed fee of \$392,000 to be funded through District funds, and establish the effective date following Board approval.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the design and construction of five drinking water wells is to supplement the current water supply serving the growing community of Lancaster and to replace an existing old well in Littlerock.

### **Implementation of Strategic Plan Goals**

Awarding this contract will meet the County Strategic Plan Goal of Fiscal Responsibility because the contract will allow Public Works to manage its resources in a more efficient and responsible manner.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County's General Fund. Funds are available in Fiscal Year 2003-04 Waterworks District No. 40, Accumulative Capital Outlay Fund N64 budget to cover the cost of this agreement.

The recommended agreement for the project is for an aggregate not-to-exceed fee of \$392,000, including \$39,200 for unforeseen additional work. Additional work within this allowance will not be performed without prior written authorization from the Director of Public Works.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

A standard Consultant Services Agreement, previously approved as to form by County Counsel will be used. The agreement includes a clause for termination of services upon prior written notice and a renegotiation clause as directed by your Board.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration of contract award, CH2M HILL is willing to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

CH2M HILL has demonstrated satisfactory compliance with the County of Los Angeles Code Chapters 2.200 (Child Support Compliance Program) and 2.203 (Contractor Employee Jury Service program).

The agreement also contains provisions requiring the contractor to comply with the Safely Surrendered Baby Law.

### **ENVIRONMENTAL DOCUMENTATION**

A finding of environmental impact is not required for the award of this consultant services agreement. Any project that may be proposed as a result of these services will undergo the appropriate environmental review.

### **CONTRACTING PROCESS**

On January 2, 2003, Public Works sent out requests for proposals to develop a select list of engineering consultants to provide as-needed services. The proposals were sent to 37 firms, advertised on the County's web page, listed on the Office of Small Business website, and placed in several publications. The firms selected as the best qualified were H<sub>2</sub>O/R<sup>2</sup> Consulting Engineers, Inc., Lee and Ro, and CH2M HILL.

Each of the selected firms is being given an abridged Request for Proposal in the selected list order. A concerted effort is also being made to provide each consultant with equitable opportunities.

The negotiated fee has been reviewed by Public Works and is considered reasonable for this scope of work.

Participation by Community Business Enterprises (CBE) in the project is encouraged through Public Work's CBE Outreach Program and the requirement that consultants demonstrate their good faith efforts to utilize CBEs. CH2M HILL is aware of Public Works' CBE Outreach Program and their proposed CBE participation is on file with Public Works.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There will be no negative impact on current County services or projects during the performance of the recommended consultant services.

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**CONCLUSION**

Please return two approved copies of this letter to Public Works.

Respectfully submitted,

JAMES A. NOYES  
Director of Public Works

LE:lb  
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cc: Chief Administrative Office  
County Counsel